

MONTGOMERY COUNTY MEMORIAL HOSPITAL + CLINICS

BOARD MEETING · May 29, 2024

MCMH Conference Center

Zoom option available.

ROLL CALL

Trustees	Kevin Cabbage, Chair	Jill Bergstrom, Vice Chair	James Norris, Treasurer
	Ann Carder, Secretary	Roger Ehmke, Trustee	Lorin Petersen, Trustee
	Jason Poston, Trustee		

Administration	Ron Kloewer, Chief Executive Officer	Mike O’Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nurse Executive
	Kylie Bowen, Administrative Services Manager	

Staff	Shauna Bozwell, Administrative Director of Clinics (Zoom)	
	Phyllis Drake, Admin Director of Patient Diagnostic & Ancillary Care (Zoom)	
	Pete Wemhoff, Admin Director of Support Services (Zoom)	
	Tim Werges, Controller (Zoom)	
	Gale Bingham, Administrative Director of Human Resources (Zoom)	
	Jamie Hossle, Administrative Director of Revenue Cycle (Zoom)	

Medical Staff	Dr. Eduard Grass, Chief of Staff
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Public Visitors	N/A
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Montgomery County Board of Supervisors	Charla Schmid (Zoom)
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Absent	N/A
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CALL TO ORDER

Kevin Cabbage, Board Chair, called the meeting to order at 8:00 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

RECOGNITION OF QUORUM

Kevin Cabbage recognized that all trustees were present.

CONSENT AGENDA

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the Board of Trustees’ regular meeting on April 24, 2024, and the following provider appointments; Matthew Dennis, MD; Douglas Fiedler, MD; Harvey Hopkins MD, William Johnson, MD; Emily Maass, ARNP; Michael Peters, MD; Crystal Vinas, ARNP; Louis Violi,

MD; Shelley Lee, DO; Michael Portz, OD; Monjari Gillian, MD. There were no policy updates this month.

Jill Bergstrom reported that it was recommended at a meeting she attended, that once per year the Board of Trustees should be educated on the credentialing and provider appointment process; this training session would then be included in the minutes for the record. The Board of Trustees agreed to incorporate this training session into their annual schedule.

A motion by Jill Bergstrom, seconded by Lorin Petersen, to approve the consent agenda as presented was passed unanimously.

VISITOR COMMENTS

There were no visitor comments.

MEDICAL STAFF REPORTS

Dr. Grass reported that new officers were elected and will take office on July 1, 2024. The elections were as follows: Dr. Warren Hayes as Chief of Staff; Dr. Angela Kerchner as Vice Chief of Staff and Dr. Steven Lapke as Secretary. The Board of Trustees thanked Dr. Grass for his consistent attendance at the Board Meetings during his year of service as Chief of Staff.

ADMINISTRATIVE REPORTS

Chief Executive Officer – Ron Kloewer

Report printed in the Meeting Book.

Ron Kloewer reported that US Senator Charles Grassley visited MCMH as part of his 99 county tour. He took a brief tour of MCMH and then held a Q & A session with staff, providers and administration. The visit was successful.

Ron noted that the Community Relations department is planning MCMH participation in many upcoming community events this summer: golf tournaments, parades and more.

MCMH is working with Pioneer Ambulance Service through any start-up issues that they are experiencing, but overall the transition is going well. Pioneer took seven transfers in one weekend!

Chief Operating Officer – Mike O’Neal

Report printed in the Meeting Book.

Mike O’Neal reported that the MCMH Retail Pharmacy got a fresh coat of exterior paint and the new HVAC system was installed.

Mike noted that we recognized many groups including: hospital employees, nurses and volunteers in the last several months with celebrations for Hospital Week, Nurses Day, the Auxiliary’s May Breakfast and Volunteer Appreciation Week.

Chief Financial Officer – Bryant Blay

Report printed in the Meeting Book.

Bryant Blay reported that the second year of the Medicaid Directed Payment Program has been approved. Bryant noted that MCMH is beginning to utilize the funds received from the first year of the program to pay off debt incurred during the Retail Pharmacy and MRI projects.

Bryant stated that a new financial statement has been created to track the Retail Pharmacy profitability. A statistic will also be added to the Statistics financial statement.

Bryant included an audit preparation letter from MCMH's auditing firm, Eide Bailly, as part of his board report.

Chief Nurse Executive – Krystalle Fada

Report printed in the Meeting Book.

Krystalle Fada reported that there were three open positions in the Emergency Department: one has been filled, one is in wage negotiations and one will be filled by a traveler temporarily.

The Trauma Recertification went well. They were pleased with program improvements.

Dr. Grass noted that the Emergency Department has been successfully transforming over the past several years.

QUARTERLY REPORTS

Quality of Care

The Quality of Care report is included in the Meeting Book.

Krystalle Fada discussed the most recent Care Compare reports. The program is now collecting data from 2022 and 2023. The newest reports will be posted on the Care Compare website in July.

FINANCE COMMITTEE

Cash Disbursements

A motion by James Norris, seconded by Jason Poston, to approve the accounts payable cash disbursements in the amount of \$2,589,554, which excludes any potential conflict of interest payments, was passed unanimously.

A motion by James Norris, seconded by Lorin Petersen, to approve the potential conflict of interest payment to FMTC in the amount of \$7,151 was unanimously approved, with Kevin Cabbage abstaining.

Preliminary Review of Hospital Budget

Bryant Blay reviewed the preliminary hospital budget for FY25. He and Tim Werges, Controller, met with department managers to assess their needs and anticipations. The FY25 hospital budget does include the funding from the Medicaid Directed Payment Program. The final budget will be presented at the Board of Trustees' meeting in June.

Capital Equipment Request: McKesson BacT Alert System

The current microbiology machine was purchased in 2007 and is reaching end of life. The new machine will pay for itself in approximately 6 months. This type of machine is necessary to continue to have a microbiology unit inside of the laboratory.

A motion made by Ann Carder, seconded by Roger Ehmke, to purchase the BacT Alert system in the amount of \$45,045. The motion passed unanimously.

STRATEGIC DISCUSSION

Ron Kloewer reviewed the capital budgeting process that helps to determine what equipment, repairs, etc. will be needed in the next 3 years. Bryant noted that we are working with Eide Bailly, MCMH's auditing firm, to determine the financial feasibility of a large building project using three industry-standard ratios. It was also noted that the age of the facility must be considered as we discuss budgeting and building projects. As the facility ages, the risks it presents continue to increase. The list of the capital equipment requests submitted by department managers is prioritized based on immediate needs and those that can wait until a later date.

BOARD OF TRUSTEES

Board Committee Reports

Critical Access Hospital Review – (Roger Ehmke & Jill Bergstrom) – N/A

Foundation – (Ann Carder & James Norris) – The annual MCMH Foundation Golf Tournament preparations were discussed.

IHA Legislative – (Roger Ehmke) – N/A

IT Governance – (Kevin Cabbage) – The 3 year budget cycle is in progress.

Patient Experience – (Lorin Petersen & Jason Poston) – The Patient Experience committee has added more members to include non-clinical representation to better capture the patient experience as a whole. The committee has reached out to the quality reporting vendor to find better data reporting and dashboards.

Quality Patient Safety – (Jill Bergstrom & Roger Ehmke)-The committee discussed departmental goals and the results were very positive.

Community Relations Governance – (Ann Carder & Jill Bergstrom) – N/A

Pharmacy Governance – (Ann Carder) – The committee discussed building updates and are focusing on upcoming goals and priorities.

OTHER BUSINESS

The next Board Meeting will take place on June 26, 2024.

ADJOURN

Jill Bergstrom made a motion to adjourn the meeting. Chair Kevin Cabbage adjourned the meeting at 9:51 AM.

Respectfully submitted,



Ann Carder, Sec.